

Post Panel: Support for Children and Young People with Medical and Mental Health Needs

The Medical Needs Outreach tuition panel meets every 3 weeks to discuss new referrals made directly to Dylan Buckle in the Camden School inclusion team. The panel consists of representatives from the Royal Free Hospital Children's School and Medical Needs Inclusion Team at Camden Local Authority. We aim for engagement /teaching to begin within 4 weeks of the initial referral at the Medical Needs Panel.

Referral criteria is as follows:

- *The pupil is a resident of Camden*
- *The pupil is of compulsory school age*
- *The pupil is (or due to be) temporarily absent because of medical reasons, including mental ill-health.*

AIM: The flow chart below reflects the actions to be taken (post panel meeting) by RF school and OT Teachers.

- After the medical needs panel meeting has taken place, RF School leaders will discuss which OT teacher will be allocated to the case for the young person.
 - Referral documents are available to view on the secure LGFL 'My Drive' platform online.



- RF School leaders will inform OT co-ordinator the decision of which OT teacher has been allocated to the young person.
 - OT co-ordinator will telephone each OT teacher individually to discuss the case.



- The outcome of the decision made at the Medical Needs panel is emailed to referring professionals by a representative of the Camden School Inclusion Team.



- The OT teacher will gather information, establish links with key agencies and organise a professionals' TAC meeting where appropriate.
 - In our service, the OT teacher takes on the role of 'Personal tutor' for the young person and will plan for educational next steps and outcomes as well as share pastoral/academic updates of progress with professionals for the duration that tuition is being delivered with the Medical Needs OT service.



- OT teacher will begin pastoral paperwork.
 - These include:
 - RRHCS Admissions Pack
 - LAMS & pastoral targets
 - CATS test for baseline academic assessment of young person
- On-going pastoral paperwork to be completed throughout duration of tuition:
 - ECM profile
 - Case study (updated termly and uploaded by OT teacher to shared drive)
 - Parent/pupil end of tuition questionnaires